

VENUE HIRE TERMS & CONDITIONS

Finns Recreation Club

The Hirer:

Refers to a company or an individual hiring Finns Recreation Club for their event on behalf of themselves, their clients and vendors.

1. The following Terms and Conditions are applicable at all Finns Bali properties. Individual properties may have specific terms and conditions as stated in the Quotation, Booking Confirmation or Event Agreement Document for that property.
2. The Hirer shall pay the amount specified for hire of the space, facilities and any fees and charges arising from the hire by the agreed dates.
3. Event Hire Fee applies when guests want an event area exclusively for a group.
4. No minimum food and beverage spend applies when event hire fee is paid.
5. Event Hire Fee is inclusive of service staff, banjar fees, existing furniture in all areas, standard food and beverage material including crockery, cutlery and glassware, one pool towel per person.
6. Existing furniture can be completely or partially removed with minimum 7 days notice.
7. To book an event area the event fee or equivalent must be paid within 7 days of booking. Balance monies to be paid no later **than 60 days prior the event** – for final menu choices no later then **30 days** prior to the event or booking will be automatically cancelled. Monies paid are non-refundable and non-transferable.

In the case of full buy out, final balance is due 90 days prior (not 60 days)

8. Finns Bali Gold and Platinum Members are entitled to 20% discount from Event Hire Fee for direct bookings only. Finns Bali Member Food & Beverage Discounts DO NOT apply to events.
9. No outside food and beverage is permitted, with the exception of special occasion cakes which will incur a fee of IDR 200,000++ per cake or IDR 150,000++ for Finns Bali Members.

10. Finns Rec Club expressly reserves the right to revise its fees and charges. However once a deposit is paid no revision to fees will occur unless the conditions of hire are amended, there is a change to government tax, permits or extreme cost fluctuations e.g. food or beverage produce, operational costs.
11. The agent or event planner must be advised at time of booking and must be from Finns Rec Club approved list of companies.
12. No Commercial events (ticketed) permitted, unless agreed by Finns Rec Club Management.
13. Finns Rec Club Catering is compulsory. Outside caterers will not be permitted. No outside food and drinks are permitted. Food and beverage promotions do not apply to private events e.g. happy hour, member discount, etc.
14. Valet parking will be provided for vehicles excluding buses which must park at the designated offsite area.
15. All Vehicles must be fully checked by security at the entrance prior to entering the premises.
16. Maximum bus size permitted to enter Berawa area is 30 seater. Bus details must be advised minimum 2 weeks prior to the event.
17. Finns Rec Club is not responsible for service delivery, conduct or disputes from any third party that have been arranged by Finns Rec Club on behalf of the Hirer.
18. Force Majeure. If a guest cannot complete a booking due to Force Majeure including volcanic activity, fire, strike, flood, earthquake, riots, war, acts of terrorism, government actions or any other natural disaster booking date can be amended free of charge.
19. If you or your guest want to cancel your booking due to Force Majeure monies paid will be refunded once proof of inability to travel is received by Finns Bali. Email from Airline advising flight cancellation has to be provided. Please email reservations@finnsbali.com

Amendment possible (one time only) before 30 days – free of charge and under approval from Finns Bali. Within 30 days prior to the event, a fee of IDR 1,500,000 will apply to each amendment made. Guest should be aware that some changes may not be possible and venue areas is subject to availability.

20. Finns Rec Club venues have public liability insurance. Personal accident insurance and event insurance are the responsibility of The Hirer.
21. Finns Rec Club will not be liable for any personal injury or loss where negligence cannot be attributed to the owners and operators of Finns Rec Club. Any disputers are to be settled in the Republic of Indonesia and shall be governed by the laws of the Republic of Indonesia.
22. Opening Hours are 06.00 am to 11.00 pm daily. Extended opening hours can be requested, with minimum 30 days notice, Additional charge will apply. Amplified music will be turned off at 11pm. When vacating the venue guests are asked to respect the neighborhood and behave appropriately.
23. The Hirer agrees to let Finns Rec Club security team inspect any bags or other goods in their staff or suppliers' possession upon entering premises. All items not permitted will be labelled and held by security until departure.
24. No weapons or dangerous items are allowed inside the venue. The exception to this rule are Finns Rec Club in-house Police or when Police or Army escorting VIP Guest, Politicians etc.
25. Armed members of Bali Polda forces are stationed at Finns Rec Club entrances and seawall to act as a deterrent and take action if any act of terrorism is carried out on Finns Rec Club property. They are stationed at Finns Rec Club discretion.
26. The legal drinking age in Indonesia is 21 years. Finns Rec Club may request photo ID to show proof of age at any time.
27. No animals allowed in the venue.
28. Children must be supervised by an adult at all times. Supervision of children is the sole responsibility of their parent/guardian. FB is not responsible for supervision of children or injury or damage that occurs on the premises from a result of children not being supervised.
29. Any person bearing or wearing gang colors are not permitted to enter the venue.
30. Any people with head and/or facial tattoos are not permitted to enter the venue.
31. Illegal substances are not allowed inside the venue. Indonesia carries severe penalties for possession of illegal drugs.

32. Illegal or immoral activities including gambling, prostitution, prohibited drugs, possession or use of pyrotechnics or dangerous goods, and possession or use of firearms and other weapons are all strictly prohibited. The authorities will be notified immediately without warning.
33. Signs, banners, back drops, staging and decorations connected with the event must be approved by Finns Rec Club prior to the function. No nails, screws, staples adhesives or fastenings may be driven into or attached to the walls, doors, glass, floors, furniture, fittings and equipment without the express consent of the Event Manager.
34. One Additional genset is available and must be rented from Finns Rec Club. Two or more gensets required are to be arranged by the Hirer.
35. Fireworks and fire dancers require approval from Finns management.
36. Glass decorations should not be used in pool areas.
37. Flower shower petals should be light in color to avoid staining natural stone pathways.
38. Smoking is permitted in Bistro. C Outdoor dining area.
39. All candles to have candle base to prevent wax spillage and avoid damaging surfaces.
40. After cables installation, vendors on behalf of the Hirer must cover and remove any remaining pieces left from cutting the wire cables to prevent any danger for Finns Rec Club guests.
41. Any goods, properties or materials brought in by or on behalf of the Hirer, are the responsibility of The Hirer. The Hirer shall vacate the premises by the agreed time in the booking confirmation. Specific arrangements to extend must be confirmed by the Event Manager. Any extension of time or failure to vacate the premises at the agreed time shall incur an additional fee (based on an hourly rate).
42. The Hirer must leave the premises in clean condition. Failure to do so will incur additional cleaning charges. All goods and event decorations must be removed and event areas cleaned by 2 am the latest after the event. A final inspection must be conducted with Finns Rec Club and the Hirer.
43. The Hirer shall be responsible for the cost of any damage or loss caused to the objects, buildings, furniture, fittings and equipment arising out of and/or in the course of the Hirer's event.

44. If any damage is found to event areas photographic evidence and report with replacement/ repair cost will be provided.
45. Towel hire and locker at Splash Water Park and Bounce will be charged IDR 50.000 per locker, deposit will be IDR 100.000
46. Loading & Vendors Policy:
 - 46.1 The Hirer vendors must respect loading times provided by Finns Rec Club according to the area booked by the Hirer. Any loading outside the hire times provided is upon request and subject to approval by Finns Rec Club.
 - 46.2 Event hire times are inclusive of set up and pack down.
 - 46.3 Big items such as tables, chairs, stage, and main decorations must be dropped off at designated parking area.
 - 46.4 Small goods such as flowers, cake and small-size event decorations can be dropped off at Finns Rec Club main parking.
 - 46.5 Trolleys are allowed to be used in the main paths leading to the Hirer event areas.
 - 46.6 After dropping the goods, vendors' trucks can park at the main Finns Rec Club parking.
 - 46.7 All vendors' trucks are subject to Finns Rec Club security check before loading.
 - 46.8 Vendors' teams must present to Finns Rec Club security upon arrival (from the staff entrance) a valid KTP or identity document. A visitor badge will be provided to check in. The badge must be returned upon check out.
 - 46.9 Vendors are not permitted to use Finns Rec Club equipment.
 - 46.10 All vendors must leave the Hirer event area once installation set up is complete.
 - 46.11 All Hirer employees and vendors must hold valid work permits as required by Indonesian law. Proof of work permit must be able to be produced at request of Finns Rec Club or Indonesian authorities. Finns Rec Club is not responsible for agent employees work permits.
47. Finns Recreation Club Photography Policy:
 - 47.1 Drones are not permitted to be used in Finns Rec Club venues. Guest can request hire of Finns In house videographer.

No professional photography equipment including video cameras, telescopic lenses are allowed into the venue without prior advice with Finns Rec Club Marketing Department. Equipment list must be provided.

Once approved photo and video can only be taken of guest attending the private event. Privacy of other guests in venue must be respected. If this

policy is not followed the photographer will be evicted from the premises immediately.

47.2 Finns Rec Club may ask permission to shoot the event for Finns marketing purposes. If this is agreed then photos/videos can be used at Finns Rec Club discretion.

47.3 Finns Rec Club can request copies of the photos/videos from the event organizer photographer. It is at the discretion of the event organizer/client if these are shared. If shared, photos can be used at Finns Rec Club discretion.

47.4 Guests are permitted to take photos with Finns Rec Club temples as a backdrop. However, guests are not allowed to touch or enter the temple(s).

48. Finns Recreation Club Sound Policy:

48.1 All sound, electrical and lighting requirements must be approved by Finns Rec Club prior to the event. Interference with, or alteration of any of the electrical installations, lighting sound systems, or other property is prohibited.

48.2 All sound in event areas is managed by Finns AV team at agreed sound levels (microphone and music).

48.3 Amplified music curfew is 11 PM. Finns Rec Club management and security reserve the right to shut down any event abusing these rules.

48.4 Later curfew can be requested.

49. Food and Beverage:

49.1 When food and beverage menu is chosen at time of deposit, price and items will be guaranteed.

49.2 If food and beverage menu is not chosen at the time of deposit then client must choose from a la carte menu at the time.

49.3 Ingredients may be subject to change based on product quality and availability.

49.4 Final food and beverage choices (including dietary requirements) must be confirmed no later than 30 days prior to the event.

49.5 Finns Rec Club event menus are recommended. Customized food or beverage menus are subject to availability and will include extra charge.

50. Any clients' Testimonials submitted to Finns Rec Club can be used for marketing purposes.

51. A representative of Finns Rec Club will be on-site for the duration of the event. Any instructions given by Finns Rec Club representative in relation to the conduct of the function must be followed immediately.



- 52. Booking details are as per invoice/booking confirmation. A booking is not confirmed until Finns rec Club has received all necessary payments and written confirmation has been sent via email.
- 53. Finns Rec Club representative has the authority to terminate the event should any instructions or contract conditions not be observed. In this case nil monies will be refunded.
- 54. If Finns Rec Club terminates the contract through no fault or breach of the contract by the Hirer, FB will refund all monies receipted from the Hirer for that event. We may close some specific areas on a permanent or temporary basis at any time. If your reservation is effected Finns reservations will contact you as soon as possible and advise the alternatives.
- 55. Plus (++) Prices are subject to service fee and government tax, as stated in your invoice. Gratuities paid above this will be distributed evenly to all staff members involved and should be handed directly to the manager in charge.
- 56. Event Agreements form a binding contract and may not be transferred from one company to another without the authorization of Finns Rec Club.
- 57. Finns Rec Club facilities are hired on the rules and conditions above mentioned, and the payment for such facilities, and the issue of any receipt or confirmation of hire shall be deemed to be an acknowledgment and acceptance by such person of the conditions herein contained.
- 58. Finns Rec Club Event Terms and Conditions are subject to change at any time without notification.
- 59. The agreement is made in the Republic of Indonesia and shall be governed by and constituted in accordance with the laws of the Republic of Indonesia. Any disputes will be settled in Bali, Indonesia.

I acknowledge that I have read, understood and accepted the above terms and conditions.
 Agreed and Signed:

Name :

Date :

Company (if applicable) :

Client Name :